**Meeting Minutes**

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| **Meeting Name:** | Gibson-Neill Memorial Elementary School Home & School Association |
| **Date:** | Monday, November 6th, 2017 **(next meeting 4th December, 2017)** |
| **Where/when** | 6:00P – 7:00P, in the GNMES “Den” |

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| **AGENDA ITEM** | **Minutes from last meeting** | **Shelley Woods** |
|  | Proposed and Seconded | |

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| **AGENDA ITEM** | **School Update: General** | **Sherry Norton-Graham** |
| **UPDATE** | Popcorn $1692.20 – will be ordering 15 cases this coming month – no outstanding money on the $1692 | |

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| **AGENDA ITEM** | **School Update: General** | **Sherry Norton-Graham** |
| **UPDATE** | Sherry – H&S budget – current balance $5369.54 (cakes for the Cake Walk still to come out, c. $200)   * Sherry gave us some insight from a GNMES perspective on the School Supply Fee ($45 per student per year), in light of the ongoing media furure around the fees. As of today, (out of 22 classes, 8 teachers still to respond), there are 70 outstanding fees to be paid. This fee is carried by an individual teacher on their personal credit cards. The school fee goes to supply individual students with stationary (pens, pencils, paper etc), but is also used to supply the class stationary (this is used by everyone in the class, for arts and crafts (e.g., craft gifts for Mothers/Fathers Day, special class projects etc). * A proposal was made that H&S donate $1000 to help teachers with classroom stationary supplies   General school update:   * GNMES clothing – orders due 15th November * Tree lighting 6th December * The K-2 concerts – December 7th and 8th (depending on surnames) | |
| **Vote** | A suggestion of giving $1000 to help teachers with stationary supplies was voted on and accepted unanimously – this will be revisited every Fall | |

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| **AGENDA ITEM** | **Howlfest update** | **Shelley Woods** |
| **UPDATE** | Held on Saturday Oct 28th, 4.00-6.00 pm | |
| **Feedback** | **870** people – as much as 100 people less – lots of competition on that day (the Ville was free, it was the day after – probably took people away)  Howlfest raised c. $4000 (final expenses pending) - comparable to last year  **Feedback:**   * Having two doors really helped – should be done again next year * Bake sale sold out * Pizza was slower to sell, it was sold at $10 per box towards the end * 50/50 board – needed more change – it was located at the main door, so if you came in the second door, you might have missed it – didn’t completely sell out as a result ($98, with $50 to the winner) – a second board would probably not sell * One parent wants a way to give feedback – like an online survey – SurveyMonkey? Anonymous – could put a link on the GNMES webpage * Mystery fun house was the longest line but wasn’t even that long. We need a better sign for the Mystery house – people came in the front doors, and then joined that line, thinking it was the main line * Signs in general should be more clear – if you came in the second door, you might not have passed the cookies etc, stuff at the front * Cake walk and dance should be more separate - the music was overlapping a bit – move it around a bit, on opposite sides of the gym - there was an empty corner in the gym * Need to stamp hands for the Cake walk (2 times maximum) – cakes ran out **– we bought 40? Check this with Shelley – might need to increase this** * Pizza – the garlic fingers were a bit dry (bread sticks with cheese, not actually garlic fingers) – but everything else was fine – Pizza Hut – cut the garlic fingers like a pizza | |
| **To do** | * Jen Mabie will check out alternative sources for Pizza 777 slices (3 and ¾ inches per slice) * Need to send out an email to people who ran the games for any game specific feedback * One parent wants a way to give feedback – like an online survey – SurveyMonkey? Anonymous – could put a link on the GNMES webpage | |

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| **AGENDA ITEM** | **Movie Night – 17th November, 2017, Despicable Me 3 movie** | **Shelley Woods** |
| **UPDATE** | * $5 for one, $20 for a family – gets movie, pocorn and treat – doors open at 6, movie starts at 6.30 – there needs to be a parent with each group of kids * Extra treats can be sold for 50 cents * Popcorn – needs to be popped that day – Jen and Cat will come Friday morning, Lorna will come by around 5 pm * There are 400 chips left from Howlfest, maybe 500 chocolate bars, lots of suckers * Pizza Hut @ $1 for slice – Angela will order this * Water – Angela will pick this up from Costco * Put notice on FB (Krista), GNMES webpage (Julie), send out flyer to parents, send in ClassDojo & emails to parents   Volunteers   * Volunteers (x2) at the door - need a float with lots of change (x2) – Lorna and Suellen will do this * pizza sale volunteers (x2) * treats sale (x2) (Dawn plus a couple youth) * Julie will be around as GNMES official rep | |
|  | Date for movie night – Friday 17th November, 2017 | |

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| **AGENDA ITEM** | **Fundraisers** | **Shelley WoodS** |
| **UPDATE** | * **15 inch 3 topping, garlic fingers** – take out only – we will get $5 back from each $20 * aim for November 20th – two week turn around, with forms due back in on Dec 1st. Forms need to be collated that day – Sherry and Julie can do this, Lorna and Cat can also come in after school – call Pizza Delight that day, with numbers * Then coupons will need to be organized with order forms, by class etc – the aim is to do this in the next H&S meeting. * for next year – go for early October maybe? – lots of other organizations (sports teams in particular) are now doing this. | |

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| **AGENDA ITEM** | **Tree lighting – 6th December, 2017, 6pm** |  |
| **To do** | Hot chocolate – rent the urns again (Cook End Services?) – Shelley will reach out to Mike Mazerolle, who ordered them last year – need 4 urns (based on previous years), should be c. $15 each (for the urns)  Hot chocolate – need cups, milk, hot chocolate etc  Cookies – have been bought from St Marys previous years - peanut free sugar cookies - Shelley will chase this down with Bre and Jen  Candy Canes – need 4 boxes - Angela will pick these up – peanut free - Walmart  Volunteers – **8** - hot chocolate, cookies and candy canes at each station – 4 stations, one volunteer per station, maybe another person to direct people – or rearrange the tables so that each table gets people at it – Cat will send out SignUp | |
| **Update after meeting** | Jo-Anne Lemire sent an email after the meeting, suggesting that we try to get a donation from Tim Hortons. Cat contacted Pam How (Guest Services Manager, Head Office, 462-9944). Pam kindly matched our purchase – we paid for one large urn, she gave us another and waived the security deposit if we agreed to return the urns that night. | |

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| **Attendance 2nd October, 2017** | |  |
| Angela Crumney | Julie Holt | Lorna King |
| Jen Mabie | Sherry Norton Graham | Cat O’Connell-Cooper (secretary) |
| Suellen Stickles | Dawn VanWart | Shelley Wood (chair) |

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| **Upcoming meetings – usually first Monday of the month, 6-7 pm in the Den at GNMES** | |
| Date\*\*\* | Probable focus for the meeting |
| ~~11~~~~th~~ ~~Sept, 2017~~ | ~~Welcome to the H&S, Corn Boil~~ |
| ~~2~~~~nd~~ ~~Oct, 2017~~ | ~~HowlFest planning~~ |
| ~~6~~~~th~~ ~~Nov, 2017~~ | ~~Fundraising, movie night, pizza coupons, Tree lighting~~ |
| 4th Dec, 2017 | Just to organize the pizza coupons – an informal meeting |
| 15th Jan, 2017 | Winter fundraiser – aimed for Feb to April |
| 5th Feb, 2017 | Staff Appreciation week planning |
| 12th March, 2017 |  |
| 9th April, 2017 |  |
| 7th May, 2017 |  |
| 4th June, 2017 | Grade 5 celebration |

\*\*\*Dates might change, e.g., meetings are cancelled on SnowDays.

The Gibson Neill H&S Facebook page has scheduled the meetings for the coming year as events, so you can join these “events” and get notifications if they change

https://www.facebook.com/Gibson-Neill-Home-School-Association-285402174885338/